

Health and Safety at St Andrew's Church

March 2026

Main Church

Fire Alarm Points and Fire Exits and Assembly Point

There are fire alarm call points at the places indicated on the diagram of the church which is posted by the double doors at the main entrance (7 in all including one upstairs). Please familiarise yourself with this diagram. The fire alarm is a continuous whooshing siren. The fire exits, which are all marked with green signs are;

- The four sets of glass doors at the front of the church – these will all be unlocked whenever we are present
- The door to the left of the main entrance (as you face the chancel)
- The door to the left of the chancel which leads round the back of the church to the right hand side and the fire exit door
- The door to the right of the chancel, by the piano, which leads to the back fire exit door

The fire assembly point is the grass to the left of the church as you leave the front doors.

Toilets and accessibility

There are toilets at the back and front of the church. An accessible toilet can be found to the right of the main entrance. There is also a wheelchair to the right of the main entrance.

First Aid

There is a first aid box and accident book in the kitchen on the windowsill to the left of the main entrance.

Our first aiders are;

Katrina Hulse – 1st Soprano

Abi Newton – 1st Alto

Kate Rees – 2nd Alto

There is a defibrillator on the external wall of Shirley House, to the left of the entrance facing Psalter Lane. To use, Dial 999 for the code and the defibrillator will then talk you through use, you do not have to be trained to use it.

Front steps

In the case of ice or snow the caretaker will grit the front steps, but always take care on the steps.

Parking

For those who have requested to park on the church car park, please do not park immediately in front of the steps as this area must be left clear for emergency vehicles.

Chairs

Please help to put the chairs back to their original position where you can. If chairs have been unfastened, they must be hooked back together again in their rows, otherwise loose chairs create a hazard in the case of an emergency evacuation.