


Sheffield Philharmonic Chorus	<b>SHEFFIELD PHILHARMONIC CHORUS</b>	Registered Charity Number 1175185
<b>89<sup>th</sup> ANNUAL GENERAL MEETING</b>		

to be held Tuesday 7 October 2025 at 8.30pm at St Andrew's Psalter Lane Church Sheffield

## AGENDA

- 1 **Apologies for absence:** *please send to Kathy Towers [KathyTowers@sheffieldphil.org](mailto:KathyTowers@sheffieldphil.org)*
- 2 **Minutes of AGM held October 2024** (attached)
- 3 **Matters Arising from the Minutes.** *Please send any matters arising issues to Kathy Towers [KathyTowers@sheffieldphil.org](mailto:KathyTowers@sheffieldphil.org)*
- 4 **Proposals requiring Member decision**
  - 4.1 To vote on the recommended annual subscription for 2025-2026:  
***'That the annual Subscription fee be increased to £183 and £42 concessionary rate'***  
 Given the increase in costs, the Committee recommends that the full rate subscription for the 2024-25 year be increased by 8.9%, to £183, the reduced rate to remain the same at £42. The proposed fee is less than £5 per rehearsal which is lower than a number of choirs locally.
  - 4.2 Constitution changes. To vote on the following resolution:  
***"That clause 13 (1) be amended as proposed below, to deal with the creation of new roles.***  
***Current wording: The trustees of the CIO shall be the Chair, the Vice Chair, the Administrator, the Finance Officer, the Membership Officer and the Members Representatives elected at the annual general meeting and who shall hold office from the conclusion of that meeting, and such other members of the CIO who shall be elected to that office at a general meeting.'***  
***Proposed wording: The trustees of the CIO shall be the Chair, the Secretary, the Finance Officer, the Event Planning Officer, Membership Officer and the Members Representatives elected at the annual general meeting and who shall hold office from the conclusion of that meeting, and such other members of the CIO who shall be elected to that office at a general meeting."***
- 5 **Trustee Annual Report 2024-25** (attached)
  - Chairman's comments
  - Administrator's comments
  - Finance Officer's report – to include presentation of accounts
  - Independent Examiner's report
  - Formal adoption of Trustee Annual Report 2024-25

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## 6 Election of Officers and Members' Representatives on the Committee

All Trustees must stand down at each AGM. Anne Adams, Patrick Callaghan and Jenny Swann are retiring, Anne following ten years as Administrator, Patrick and Jenny following the statutory three years as Members Representatives. We thank them for their valuable service.

The members listed below have volunteered to stand as trustees, leaving ONE vacancy.

Statutory trustees (role holders must be trustees):

- Chair Jo Briddock
- Finance Officer Jane Parkin (will stand down in October 2026)
- Secretary VACANCY
- Event Planning Officer Ros Hobson
- Membership Officer Marianne Grayson
- Minutes Secretary Kathy Towers
- Member Representatives Annie Park (Year 2 of 3)
- Member Representatives Rebecca Hutton (Year 1 of 3)
- Member Representatives Anita McKay (Year 1 of 3)
- Member Representatives Patricia Wake (Year 1 of 3)
- Member Representatives Alexandra Walton (Year 1 of 3)

Role holders who can be trustees if they wish but don't need to be:

- Librarian Alan Anderson
- New Members Officer Sally Turnbull
- Rehearsals & Events Officer Georgina Hulse
- Contracts Officer Rachel Mallaband
- Education & Outreach Officer Georgina Hulse
- Transport Officer Paul Duffield
- Social Events Officer Helen Kirk
- EDI Officer Boo Spurgeon

AGM members must accept the above by majority vote.

The following role holders are not trustees and a vote at the AGM is not required.

- Web Master Matthew Morgan
- Website Officer Anne Adams
- Archivist Penny Webster
- Classical Sheffield Rep Anne Adams
- Making Music Rep Anne Adams

## 7 Appointment of Independent Examiner

## 8 Chairman's remarks

## 9 President's remarks