

	SHEFFIELD PHILHARMONIC CHORUS	Registered Charity No 518073
82nd ANNUAL GENERAL MEETING		

to be held on Tuesday 20 November 2018 at 8.30pm
at King Edward VII Upper School, Sheffield

AGENDA

1 Apologies for absence: please send these to Sue Pennington minutes@sheffieldphil.org

2 Minutes of AGM 2017 (attached)

3 Matters Arising from the Minutes.

Please send any matters arising issues to Anne Adams administrator@sheffieldphil.org

4 Update on the transfer of assets from the unincorporated charity to Charitable Incorporated Institution

5 To vote on the following resolution proposed by the Trustees: *'that the Constitution be amended as follows:*

Insert 'the Rehearsals & Events Officer and the Transport Officer' as underlined below.

13 *Appointment of Trustees*

(1) The trustees of the CIO shall be the Chair , the Administrator, the Finance Officer, the Membership Officer, the Librarian, the Minutes Secretary, the New Members' Officer, the Marketing Officer, the Social Events Officer, the Rehearsals & Events Officer and the Transport Officer elected at the annual general meeting and who shall hold office from the conclusion of that meeting, and such other members of the CIO who shall be elected to that office at a general meeting.'

Reason: The Membership Officer role has been split into two to make it more manageable - practical organisation of rehearsals and events and management of the membership. Managing the transport to and from venues and rehearsals has become a more important role in recent years. These roles will be more effectively executed by Trustees who can commit to more than three years in office, ie, who can stand for re-election on an annual basis.

6 Trustee Annual Report 2018 (attached)

- Chairman' report
- Administrator's report
- Finance Officer's report – to include presentation of accounts, and vote on recommended annual subscription for 2018-2019, ie, to remain at £132 with the concessionary rate to remain at £36.
- Independent Examiner's report

Formal adoption of Trustee Annual Report 2018

6 Election of Officers and Members' Representatives on the Committee

7 Appointment of Independent Examiner

8 Chairman's remarks

9 President's remarks